



## Higher Education Support Application Form Ya Juu Foundation

*With education to the next level*

Before you send in this application, please make sure that you have checked the procedures and criteria for application on the website ([Apply – Ya Juu Foundation](#)). You can always contact us for questions: [info@yajuufoundation.org](mailto:info@yajuufoundation.org).

Please fill in below:

- 1) Summary of application: this will help us to process the application (pages 1, 2)
- 2) Required documentation: make sure all of these are attached when sending in the application (page 2)
- 3) Applicant details: this will help us to understand the family situation of the applicant (page 3)
- 4) Signatures: with the signatures the application is formalised (page 4)

### 1) SUMMARY OF APPLICATION

- Names:
  - First name: \_\_\_\_\_
  - Middle name: \_\_\_\_\_
  - Surname: \_\_\_\_\_
- Gender: \_\_\_\_\_
- Date of Birth: DD \_\_\_\_\_ MM \_\_\_\_\_ YY \_\_\_\_\_
- KCSE result: \_\_\_\_\_
- Latest higher education score (if applicable): \_\_\_\_\_
- Admission number (if applicable): \_\_\_\_\_
- Support requested for Year (1,2,3 or 4): \_\_\_\_\_
- Name of Institute: \_\_\_\_\_
- Name of course/ study: \_\_\_\_\_
- Starting date school year: \_\_\_\_\_
- Access to Student Portal Account:
  - Link to portal: \_\_\_\_\_
  - Username: \_\_\_\_\_
  - Password: \_\_\_\_\_
- HEF request submitted: \_\_\_\_\_
- HEF request status: \_\_\_\_\_

### Funding request

- Total amount fees KES for upcoming study year: \_\_\_\_\_
- Amount study fees KES **semester 1**: \_\_\_\_\_
- Amount study fees KES **semester 2**: \_\_\_\_\_
- Amount study fees KES **semester 3**: \_\_\_\_\_

☐ Tick to confirm there are no outstanding fees/arrears

*(the above needs to align with the fee structure of the institute)*

### Transfer details - how to transfer fees to the school:

- MPESA (preferred):
  - Paybill number: \_\_\_\_\_
  - Account number: \_\_\_\_\_
- If MPESA is not a transfer option:
  - Name of bank: \_\_\_\_\_
  - Bank account name: \_\_\_\_\_
  - Bank account number: \_\_\_\_\_

- Additional information:

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## 2) REQUIRED DOCUMENTS/ ATTACHMENTS

- A copy of the applicant's **birth certificate** or **National Identity Card**. The applicant needs to be between 18-30 years old to be eligible.
- The **KCSE** certificate and result slips. At least a C- is required to be eligible.
- If the applicant is already attending higher education, the applicant's **last year's report**.
- Application letter to or admission letter of the higher education institution. The institution needs to be recognised by the commissioner for higher education for this application to be eligible.
- The Kenyan government supports TVET and public University students through Higher Education Funding (HEF) ([HEF application guide, requirements, and funding model \(TVET and universities\)](#)). Applicants to Ya Juu Foundation support need to demonstrate evidence that they have also applied to - and potentially received from - HEF.
- A **motivation letter** for the support requested, *written by the applicant*.
- At least **one but preferably two support letters** from, for example, a *local leader or a former (head) teacher*. The letter should include a stamp and contact details (e-mail address; phone number) to be valid.

Please check the website ([Apply – Ya Juu Foundation](#)) for all eligibility criteria.

### 3) APPLICANT DETAILS

#### 1. Address

- PO Box: \_\_\_\_\_
- Physical address: \_\_\_\_\_
- City/ Town: \_\_\_\_\_ Country: \_\_\_\_\_

#### 2. Correspondence telephone number (from whom): \_\_\_\_\_

Alternative number (from whom): \_\_\_\_\_

#### 3. Correspondence email address (from whom): \_\_\_\_\_

Applicants email address: \_\_\_\_\_

#### 4. Household information:

- The applicant is living with (tick what is applicable and provide explanation):
  - Parents: \_\_\_\_\_
  - Caregivers: \_\_\_\_\_
  - Siblings: number (excluding applicant): \_\_\_\_\_
  - Other: \_\_\_\_\_

#### 5. Siblings schooling information:

- How many siblings go to primary school: \_\_\_\_\_
- How many siblings go to secondary school: \_\_\_\_\_
- How many siblings go to higher education: \_\_\_\_\_

Further details: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

#### 6. Work situation parents/ caregivers: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

#### 7. Financial situation family/ average monthly income: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

#### 8. Additional family information: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

#### 4) SIGNATURES

##### Applicant's declaration:

I, \_\_\_\_\_, declare that the information submitted to Ya Juu Foundation in request for support is true to the best of my knowledge. I am aware that false representations in my application will mean that my application will not be considered. I authorise Ya Juu Foundation to request me or anybody else additional information to complement my application.

Signature: \_\_\_\_\_

Date of signature: DD \_\_\_\_\_ MM \_\_\_\_\_ YY \_\_\_\_\_

##### Parent(s)/ Caregiver(s)' or Other witness' declaration:

I or We \_\_\_\_\_, confirm that the information submitted to Ya Juu Foundation in request for support of (applicant's name) \_\_\_\_\_ is true to the best of our knowledge. Our relation to the applicant is \_\_\_\_\_. I am/ We are aware that false representations in this application will mean that the application will not be considered. I or We authorise Ya Juu Foundation to request us or anybody else additional information to complement this application.

This application adheres to the eligibility criteria and we made sure that at least all mandatory documentation is prepared to be uploaded.

##### *Relation 1:*

Name: \_\_\_\_\_

Relation to applicant: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

Signature: \_\_\_\_\_

Date of signature: DD \_\_\_\_\_ MM \_\_\_\_\_ YY \_\_\_\_\_

##### *Relation 2, if applicable:*

Name: \_\_\_\_\_

Relation to applicant: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

Signature: \_\_\_\_\_

Date of signature: DD \_\_\_\_\_ MM \_\_\_\_\_ YY \_\_\_\_\_